

Protocols for Parents and Parent Helpers at Christ Our Holy Redeemer School

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As a school community, we expect that all members will uphold a high standard of behaviour that is consistent with the principles of our school here at Christ Our Holy Redeemer School. We aim to provide positive role modelling to the students, particularly actions in light of the value of Respect. We will treat others fairly and objectively, by working to build and maintain an environment of trust and mutual respect. As adults in the community, we have a responsibility to protect, nurture and support children at all times.

Protocols for Parent Helpers when they are at Christ Our Holy Redeemer School

- Classroom helpers are to demonstrate confidentiality when working with students in class
- Mobile phones are to be turned off/to silent mode when helping with a class
- Pre-schoolers are encouraged not to attend
- Parents are there to assist teachers, not necessarily to work with their own child
- Parents will demonstrate a positive example to all pupils who are present, in such matters as common courtesy and using polite/appropriate language
- All dialogue is to be respectful at all times
- If there are any concerns while helping, please address these with the classroom teacher
- Parent helpers are asked to arrive on time or before if the task requires clarification
- If Parent helpers are unable to attend a session, a call needs to be sent to the office in time for the classroom teacher to make any changes or other arrangements (e.g. excursions)
- Comments about teaching staff are to remain positive otherwise please speak with the teacher personally if you are concerned about something

Parent and Staff Communication

- Parents are asked not to approach other students or families regarding issues at school
- Appointment times to speak with teachers can be made by email, phone call, contacting the office or in person. Teachers can be available before or after school hours
- When making an appointment, provide a brief statement describing what the meeting regards and a mutual time for the meeting will be negotiated
- Staff will acknowledge emails within a reasonable time